

# FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

# Annual Return (other than OPCs and Small Companies)

Form language  English  Hindi

Refer the instruction kit for filing the form.

## I. REGISTRATION AND OTHER DETAILS

(i) \* Corporate Identification Number (CIN) of the company

L24200MH1937PLC002700

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

AAACC4309B

(ii) (a) Name of the company

COLGATE-PALMOLIVE (INDIA)

(b) Registered office address

COLGATE RESEARCH CENTRE,MAIN STREET,  
HIRANANDANI GARDENS POWAI,  
MUMBAI  
Maharashtra  
400076

(c) \*e-mail ID of the company

randhir\_singh@colpal.com

(d) \*Telephone number with STD code

02267095050

(e) Website

www.colgatepalmolive.co.in

(iii) Date of Incorporation

23/09/1937

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes  No

(vi) \*Whether shares listed on recognized Stock Exchange(s)

Yes  No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	National Stock Exchange Of India Limited	1,024
2	BSE Limited	1

(b) CIN of the Registrar and Transfer Agent

U67190MH1999PTC118368

Pre-fill

Name of the Registrar and Transfer Agent

LINK INTIME INDIA PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

C-101, 1st Floor, 247 Park,  
Lal Bahadur Shastri Marg, Vikhroli (West)

(vii) \*Financial year From date 01/04/2020 (DD/MM/YYYY) To date 31/03/2021 (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held  Yes  No

(a) If yes, date of AGM

29/07/2021

(b) Due date of AGM

30/09/2021

(c) Whether any extension for AGM granted

Yes  No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities

1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	C	Manufacturing	C13	Other manufacturing including jewellery, musical instruments, medical instruments,	100

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

3

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	Colgate-Palmolive Company		Holding	40.06
2	Colgate-Palmolive (Asia) Pte. L		Holding	10.94

3	Norwood International Incorpor		Holding	0
---	--------------------------------	--	---------	---

#### IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

##### (i) \*SHARE CAPITAL

###### (a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	1,370,000,000	271,985,634	271,985,634	271,985,634
Total amount of equity shares (in Rupees)	1,370,000,000	271,985,634	271,985,634	271,985,634

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	1,370,000,000	271,985,634	271,985,634	271,985,634
Nominal value per share (in rupees)	1	1	1	1
Total amount of equity shares (in rupees)	1,370,000,000	271,985,634	271,985,634	271,985,634

###### (b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

###### (c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

###### (d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
	Physical	DEMAT	Total			
<b>Equity shares</b>						
<b>At the beginning of the year</b>	4,679,698	267,305,936	271985634	271,985,634	271,985,634	
<b>Increase during the year</b>	0	204,437	204437	204,437	204,437	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify	0	204,437	204437	204,437	204,437	0
De-materialization of existing physical shares						
<b>Decrease during the year</b>	204,437	0	204437	204,437	204,437	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify	204,437	0	204437	204,437	204,437	
De-materialization of existing physical shares						
<b>At the end of the year</b>	4,475,261	267,510,373	271985634	271,985,634	271,985,634	
<b>Preference shares</b>						
<b>At the beginning of the year</b>	0	0	0	0	0	
<b>Increase during the year</b>	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0

iii. Others, specify				0	0	
NA						
<b>Decrease during the year</b>	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify				0	0	
NA						
<b>At the end of the year</b>	0	0	0	0	0	

ISIN of the equity shares of the company

INE259A01022

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \*

Nil

[Details being provided in a CD/Digital Media]

Yes  No  Not Applicable

Separate sheet attached for details of transfers

Yes  No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting	29/07/2020
---	------------

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor <input type="text"/>			
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee <input type="text"/>			
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor <input type="text"/>			
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee <input type="text"/>			
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

**(iv) \*Debentures (Outstanding as at the end of financial year)**

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
<b>Total</b>			0

**Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

**(v) Securities (other than shares and debentures)**

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>					

**V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)****(i) Turnover**

48,104,793,754

**(ii) Net worth of the Company**

11,662,394,719

**VI. (a) \*SHARE HOLDING PATTERN - Promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	138,712,672	51	0	
10.	Others	0	0	0	
	<b>Total</b>	138,712,672	51	0	0

**Total number of shareholders (promoters)**

3

**(b) \*SHARE HOLDING PATTERN - Public/Other than promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	51,586,863	18.97	0	
	(ii) Non-resident Indian (NRI)	1,701,077	0.63	0	
	(iii) Foreign national (other than NRI)	1,410	0	0	
2.	Government				
	(i) Central Government	763,804	0.28	0	
	(ii) State Government	3,240	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	18,798,936	6.91	0	



4.	Banks	226,794	0.08	0	
5.	Financial institutions	40,827	0.02	0	
6.	Foreign institutional investors	110,119	0.04	0	
7.	Mutual funds	7,595,248	2.79	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	2,235,141	0.82	0	
10.	Others Foreign Portfolio Corp., Alte	50,209,503	18.46	0	
	<b>Total</b>	133,272,962	49	0	0

**Total number of shareholders (other than promoters)**

237,441

**Total number of shareholders (Promoters+Public/  
Other than promoters)**

237,444

**(c) \*Details of Foreign institutional investors' (FIIs) holding shares of the company**

9

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
THE BOEING COMPAN	JPMORGAN CHASE BANK N.A. IND			99,362	0.04
EATON VANCE TRUST	DEUTSCHE BANK AG DB HOUSE, H			6,907	0
TOP 50 ASIEN	DEUTSCHE BANK GLOBAL SECURIT			1,200	0
SCHRODER INDIA (MA	THE ICICI LTD CUSTODIAL SERVICE			1,000	0
GOLDMAN SACHS ASS	DEUTSCHE BANK AG GROUND FLC			900	0
STATE STREET BANK A	THE HSBC LTD C/O SEC DEPT 52/6			500	0
BARCLAYS DE ZOETE V	THE HSBC LTD C/O INV. DEPT 51/6			100	0
ASIAN TIGERS FUND	DEUTSCHE BANK AG GROUND FLF			100	0
GOLDMAN SACHS ASS	DEUTSCHE BANK AG GROUND FLC			50	0

**VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS**  
**(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	3	3
Members (other than promoters)	221,974	237,441
Debenture holders	0	0

**VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

**(A) \*Composition of Board of Directors**

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A. Promoter</b>	0	1	0	1	0	0
<b>B. Non-Promoter</b>	3	6	4	6	0	0
(i) Non-Independent	3	0	4	0	0	0
(ii) Independent	0	6	0	6	0	0
<b>C. Nominee Directors representing</b>	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	3	7	4	7	0	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

12

**(B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year**

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Mr. Mukul Vinayak Deor	02869422	Director	0	

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Mr. Vikram Singh Mehta	00041197	Director	0	
Ms. Indu Shahani	00112289	Director	0	
Ms. Shyamala Gopinath	02362921	Director	0	
Ms. Sukanya Kripalu	06994202	Director	0	
Mr. Sekhar Natarajan	01031445	Director	0	
Ms. Gopika pant	00388675	Director	0	
Mr. Ram Raghavan	08511606	Managing Director	0	
Mr. Jacob Sebastian Ma	07645510	Whole-time directo	0	
Mr. Chandrasekar Meer	07667965	Whole-time directo	200	
Mr. Surender Sharma	02731373	Whole-time directo	0	
Mr. Kumar Randhir Sing	BCBPS0457B	Company Secretar	0	

**(ii) Particulars of change in director(s) and Key managerial personnel during the year**

5

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
Mr. Sekhar Natarajan	01031445	Additional director	21/05/2020	Appointment
Ms. Gopika Pant	00388675	Additional director	21/05/2020	Appointment
Mr. Sekhar Natarajan	01031445	Director	29/07/2020	Change in Designation
Ms. Gopika Pant	00388675	Director	29/07/2020	Change in Designation
Mr. Surender Sharma	02731373	Whole-time directo	21/05/2020	Appointment

**IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS**

**A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	29/07/2020	233,902	154	51.13

## B. BOARD MEETINGS

\*Number of meetings held

5

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	21/05/2020	11	11	100
2	29/07/2020	11	11	100
3	21/10/2020	11	11	100
4	28/01/2021	11	11	100
5	22/03/2021	11	11	100

## C. COMMITTEE MEETINGS

Number of meetings held

14

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Audit Committee	21/05/2020	4	4	100
2	Audit Committee	29/07/2020	6	6	100
3	Audit Committee	21/10/2020	6	6	100
4	Audit Committee	28/01/2021	6	6	100
5	Audit Committee	22/03/2021	6	6	100
6	Stakeholder's Meeting	21/10/2020	4	4	100
7	Stakeholder's Meeting	22/03/2021	4	4	100
8	Corporate Social Responsibility	20/05/2020	3	3	100
9	Corporate Social Responsibility	28/01/2021	4	4	100
10	Risk Management	21/10/2020	7	6	85.71

## D. \*ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	29/07/2021
								(Y/N/NA)
1	Mr. Mukul Vinay	5	5	100	3	3	100	Yes
2	Mr. Vikram Sir	5	5	100	10	10	100	Yes
3	Ms. Indu Sha	5	5	100	10	10	100	Yes
4	Ms. Shyamala	5	5	100	9	9	100	Yes
5	Ms. Sukanya K	5	5	100	10	10	100	Yes
6	Mr. Sekhar Na	5	5	100	5	5	100	Yes
7	Ms. Gopika pa	5	5	100	6	6	100	Yes
8	Mr. Ram Ragh	5	5	100	6	6	100	Yes
9	Mr. Jacob Seb	5	5	100	4	4	100	Yes
10	Mr. Chandrase	5	5	100	2	2	100	Yes
11	Mr. Surender S	5	5	100	2	2	100	Yes

**X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

4

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mr. Ram Raghavan	Managing Director	47,154,841	11,982,360	15,916,173	12,732,538	87,785,912
2	Mr. Jacob Sebastian	Whole-time Director	11,821,689	10,320,035	2,734,230	11,452,862	36,328,816
3	Mr. Chandrasekar N	Whole-time Director	12,562,282	10,949,597	6,039,186	12,058,700	41,609,765
4	Mr. Surender Sharn	Whole-time Director	5,330,153	0	6,632,653	5,896,249	17,859,055
	Total		76,868,965	33,251,992	31,322,242	42,140,349	183,583,548

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mr. Jacob Sebastian	Mr. Jacob Sebastian	11,821,689	10,320,035	2,734,230	11,452,862	36,328,816

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
2	Mr. Kumar Randhir	Company Secre	2,370,600	760,616	0	2,858,522	5,989,738
	Total		14,192,289	11,080,651	2,734,230	14,311,384	42,318,554

Number of other directors whose remuneration details to be entered

8

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mr. Vikram Singh M	Independent Dir	0	1,500,000	0	1,350,000	2,850,000
2	Ms. Indu Ranjit Sha	Independent Dir	0	1,500,000	0	1,350,000	2,850,000
3	Ms. Shyamala Gopi	Independent Dir	0	1,500,000	0	1,300,000	2,800,000
4	Ms. Sukanya Kripali	Independent Dir	0	1,500,000	0	1,350,000	2,850,000
5	Mr. Sekhar Nataraje	Independent Dir	0	0	0	1,050,000	1,050,000
6	Ms. Gopika pant	Independent Dir	0	0	0	1,100,000	1,100,000
7	Mr. Rajendra Amba	Independent Dir	0	1,500,000	0	0	1,500,000
8	Mr. Pradyot Kumar	Independent Dir	0	1,500,000	0	0	1,500,000
	Total		0	9,000,000	0	7,500,000	16,500,000

#### XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year  Yes  No

B. If No, give reasons/observations

#### XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

**XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment**

Yes  No

(In case of 'No', submit the details separately through the method specified in instruction kit)

**XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES**

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

S.N. Ananthasubramanian

Whether associate or fellow

Associate  Fellow

Certificate of practice number

1774

**I/We certify that:**

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.  
 (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

**Declaration**

I am Authorised by the Board of Directors of the company vide resolution no. ...  dated

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- All the required attachments have been completely and legibly attached to this form.

**Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.**

**To be digitally signed by**

Director

Digitally signed by SURENDE R SHARMA  
 SURENDE R SHARMA  
 Date: 2021.05.27 12:36:41 +05'30'

DIN of the director

02731373

**To be digitally signed by**

Digitally signed by K RANDHIR SINGH  
 K RANDHIR SINGH  
 Date: 2021.05.27 12:37:37 +05'30'

Company Secretary

Company secretary in practice

Membership number

Certificate of practice number

**Attachments**

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

<b>Attach</b>
<b>Attach</b>
<b>Attach</b>
<b>Attach</b>

**List of attachments**

Colgate Palmolive India LimitedSHT.pdf
Committee Meetings.pdf
<b>MGT8.pdf</b>

**Remove attachment**

**Modify**

**Check Form**

**Prescrutiny**

**Submit**

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**