



COLGATE-PALMOLIVE (INDIA) LIMITED

Regd. Office :
Colgate Research Centre,
Main Street,
Hiranandani Gardens,
Powai,
Mumbai - 400 076.
Tel. : 67095050
Fax : (91 22) 25705088
www.colgatepalmolive.co.in
CIN : L24200MH1937PLC002700

June 10, 2020

The Secretary
BSE Limited
P.J. Towers – 25th Floor
Dalal Street
Mumbai-400001

Scrip Code: 500830

The Manager – Listing Department
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block – G
Bandra-Kurla Complex
Bandra (East), Mumbai 400 051

Symbol: COLPAL
Series: EQ

Dear Sir/Madam,

Re: Intimation of 79th Annual General Meeting and Book closure dates

This is to inform that the 79th Annual General Meeting (AGM) of the Company will be held through video conference/other audio-visual means (VC/OAVM) on Wednesday, July 29, 2020 in compliance with the General Circular No. 20/2020 dated 5th May 2020 read with other relevant circulars issued by the Ministry of Corporate Affairs (MCA) on convening AGM through VC/OAVM due to the COVID-19 pandemic.

The Register of Members and the Share Transfer Books of the Company shall remain closed from Thursday, July 23, 2020 to Wednesday, July 29, 2020 (both days inclusive) for the purpose of the AGM. Further details on the manner of attending the AGM through VC/OAVM and voting by shareholders will be set out in the Notice of the AGM.

Kindly take the same on record.

Thanking you,
Yours sincerely,
For **Colgate-Palmolive (India) Limited**

K. Randhir Singh
Company Secretary & Compliance Officer

COLGATE-PALMOLIVE (INDIA) LIMITED

CIN: L24200MH1937PLC002700

Regd. Office: Colgate Research Centre, Main Street, Hiranandani Gardens, Powai, Mumbai 400 076

Tel.: (022) 6709 5050, Fax: (022) 2570 5088

Website: www.colgatepalmolive.co.in e-mail ID: investors_grievance@colpal.com