

COLGATE-PALMOLIVE (INDIA) LIMITED

The Company shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per Schedule II to this Policy.

Schedule II

Archival of the correspondence made to the Stock Exchange(s)

Events/Notices/Statements/Report/ Results	Period for which it will be on the website of the Company under Archive section
Disclosures of material events & information	3 years
Annual Report	3 years
Financial Statements , quarterly results, quarterly, half yearly submissions to stock exchanges, certificates, Reports if any	1 year
Notices/intimation to Stock exchanges regarding (Board Meeting, Annual general meeting, Extra ordinary general meeting, record date, postal ballot and any other intimations)	1 year
Outcome of Meetings (Board & General Meetings)	1 year
Analyst presentations, agreements with media companies or their associates if any and details of familiarization programmes	1 year
Voting results	1 year